

**BARTHOLOMEW CONSOLIDATED SCHOOL CORPORATION**

ADMINISTRATION BUILDING  
1200 CENTRAL AVENUE  
COLUMBUS, INDIANA 47201

**Indiana Background Check and National Background Check\***

\_\_\_\_\_  
**Last Name**

\_\_\_\_\_  
**First Name**

\_\_\_\_\_  
**Middle Name**

**Sex**  
Male \_\_\_\_  
Female \_\_\_\_

**Race**  
W-White \_\_\_\_  
B-Black \_\_\_\_  
I-American Indian/Alaskan \_\_\_\_  
A-Asian/Pacific Islander \_\_\_\_  
H-Hispanic \_\_\_\_  
U-Unknown \_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
**Date of Birth** example: 8/15/1993

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

\_\_\_\_\_  
**County**

\_\_\_\_-\_\_\_\_-\_\_\_\_\_  
**Social Security Number**

\_\_\_\_-\_\_\_\_-\_\_\_\_\_  
**Phone Number**

\* Must be 18 – Name of Business or Person requesting Criminal Histories \_\_\_\_\_

**Authorization Form**

During the application process and at any time during the tenure of my employment with the Bartholomew Consolidated School Corporation (BCSC), I hereby authorize BCSC to conduct a background check (driving records, criminal background, child abuse registry, and other records where required by local state, or federal law) for employees or volunteers working with youth.

The background checks will be completed through three services:

1. The Limited Adult Criminal History Information through accessIndiana and the Indiana State Police (no cost) and
2. A national background report done through LexisNexis Risk Solutions (cost \$8.00)
3. The Sex Offenders Registry will be checked at (no cost)

**Money Orders Only:** The cost for LexisNexis National Criminal Risk Solutions is **\$8.00** and is subject to change. Money orders must be made out to **Bartholomew Consolidated School Corporation**. If the information you provided is incorrect and a second report needs to be processed, there could be additional charges.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Challenging the reports:**

1. An individual may challenge the information contained in the person's **criminal history data file** 10-13-3-31. The cost for challenging the Limited Adult Criminal History Information is \$10.00. Information will be provided upon request.
2. LexisNexis National Criminal History will provide information concerning a review challenge and costs (if any) with the report they provide.

Position Applied - \_\_\_\_\_

School Location - \_\_\_\_\_